

No.1-27/2005/LF
Government of India
Ministry of Communications
Department of Telecommunications
717, Sanchar Bhavan, 20, Ashoka Road, New Delhi – 110 001.
(Licensing Finance Cell)

Dated: 03.10.2005.

To
All Telecom service providers

Sub: Submission of statement of accounts for the financial year 2004-05 in respect of all telecom service licenses (Basic/UASL/Cellular/ILD/VSAT/NLD/IP-II/PMRTS etc) held by you.

This is regarding various documents, to be submitted by you, in connection with License Fees under the respective license agreements, as applicable. Accordingly, you are requested to submit the following documents for the year 2004-05 within a period of 15 days from the receipt of this letter, in respect of the above licenses held by you: -

- (a) Quarterly Audited AGR statement for the License along with Auditor's Report and appropriate disclosures/notes.
- (b) Reconciliation statement, duly reconciling the revenues in the Quarterly Audited AGR statements and the Annual audited accounts of the company including vis-à-vis the other constituent licenses held by the company.
- (c) The summarized accounts maintained for the License must also be submitted together with requisite reconciliation of the Gross Revenue as also the deductions claimed.
- (d) Operator-wise details of revenue and/or pass through charges claimed as a deduction (quarter-wise), wherever mandated under concerned License.
- (e) Amount of service tax included in Gross Revenue and deductions claimed, separately with a certificate towards amounts of service tax actually passed on to the Government during the year 2004-05.

While submitting the above documents, licensee must also submit a statement as in Annexure-I to this letter, appropriately filling up the entries. Furnishing of incorrect information shall be dealt in terms of the License Agreement.

2. A copy of the whole documentation must also be given to the respective CCAs, in the event where License Fees are deposited with the CCAs.
3. Together with the above-mentioned documents, you are also directed to furnish a License-wise statement of payments made towards License Fees of 2004-05 in the proforma enclosed as Annexure-II. This shall however be reviewed in DoT vis-à-vis the payments actually received and then taken into consideration for computation of interest and/or penalty and other dues as applicable.
4. Further it is clarified that in case of incomplete documentation, the Department shall be proceeding with the License Fee assessments suo-moto. It must also be ensured

that the AGR statement must be prepared in accordance with the definition of revenue in the respective License Agreements. Any deviation thereof must be quantified and clarified by the Licensee's auditor.

sd/-

(S. Mandol)

Director (LF-I)

Phone – 011-2303 6115

Copy to: DDsG (VAS, LR, BS).

Copy for information to: Sr. PPS to Member (F), Member (P), Telecom Commission.

Copy to all CCAs: They must ensure that the above- mentioned documents are received from the Licensee, who are collecting depositing License Fee with you.